



# Sanitary Board

OFFICE OF UTILITIES  
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A.D.MASTRANTONI  
Utilities Director

## A G E N D A

RICHARD P. OHALEK  
Assistant Director

Regular Meeting - Thursday, September 14, 2023 @ 10:00 AM  
Sanitary Board Conference Room, 5000 Freedom Way

- 1) APPROVAL OF REGULAR MEETING MINUTES: - August 10, 2023
- 2) COMMENTS FROM CITIZENS:
- 3) FINANCIAL REPORTS-REVIEW:
- 4) APPROVAL OF PAID AND UNPAID BILLS:
- 5) OLD BUSINESS:
  - A) Wastewater Treatment Plant Upgrade and Expansion update
  - B) No Draw
  - C) Liability Insurance Issue
- 6) NEW BUSINESS:
  - A) Resolution: Replace the Telemetry System at Willow Street Buffer Station;  
\$6,071
  - B) Resolution: New Telemetry System at East Weirton Lift Station;  
\$5,821
  - C) Resolution: Repair Crystal #2 Sewage Pump; \$9,410
  - D) Resolution: Repair Ritchie #1 Sewage Pump; \$15,982
  - E) Resolution: Replace 140' of damaged sewer line on Morgan Drive; \$4,286
  - F) Resolution: Replace (2) 16" HyMax Fittings; \$3,300
  - G) "Employment Contracts"
  - H) Next Meeting Date: October 12, 2023

**SANITARY BOARD  
WEIRTON, WV**

**REGULAR MEETING MINUTES THURSDAY, AUGUST 10, 2023**

The Sanitary Board, City of Weirton, met in regular session Thursday, August 10th, 2023 in the Sanitary Board Conference Room, 5000 Freedom Way, Weirton, WV. Chairman, Mayor Miller called the meeting to order at 10:02 a.m.

Those in attendance were:

**BOARD MEMBERS**

Mayor Harold E. Miller, Chairman:

Robert Gribben, Vice Chairman:

Joseph Barnabei, Board Member:

**SANITARY BOARD OFFICIALS**

A.D. Mastrantoni, Utilities Director

Richard Ohalek, Secretary

Dan Guida, Legal Counsel

Danny Kuzma, Chief Operator

Brian Jurosko, Maintenance Foreman

Connie Wright, Executive Secretary

Others in Attendance: Ben Erste - BHJ, Steve Hamit - Thrasher

1) Board Member; Joseph Barnabei made a motion to approve the, regular meeting minutes of July 13th, 2023 as presented; seconded by Chairman, Mayor Miller, passed unanimously.

2) No comments from citizens:

3) Brian Kuntz presented and reviewed the financial report to the Board members. The Financial Report is as follows: Beginning bank balance as of August 1, 2023 is \$340,000.03; disbursements as of August 10, 2023 is \$147,897.06; bank deposits as of August 10, 2023 \$112,090.60; bank balance as of August 10, 2023 \$304,193.57; disbursements still to be paid for August 2023 are in the amount of \$242,870.50; August 2023 revenue \$252,177.84; our total then will be \$313,500.91. Your R&R Account has a balance August 10th, 2023 of \$45,757.12, your Working Capital Account has \$333,871.87 balance as of August 10, 2023 and Sanitary Surplus Account has \$348,459.59 and IJDC account \$59.01.

Board Member Joseph Barnabei made a motion to accept the Financial Report as presented; seconded by Chairman, Mayor Miller, passed unanimously.

4) Board Member Joseph Barnabei asked if need a approval of unpaid bills;

THURSDAY, AUGUST 10, 2023

**5) OLD BUSINESS:**

**A) Wastewater Treatment Plant Upgrade and Expansion:** Butch stated that Steve Hamit is here from the Thrasher Environmental Engineers to give us a status update on our Wastewater upgrade. Steve Hamet stated as an update DEP has issued a draft NPDES permit modifications, which are currently under review by the Sanitary Board staff, Thrasher and the Bowles Rice Environmental Attorney. Thrasher has met with the Sanitary Board staff for final treatment plans of spec review. We're currently working on revising the plans and specs based upon that meeting. We have some additional yet together. And the DEP is in the process of finalizing their binding commitment letter once the letters issued Thrasher will proceed or submit a request for authorization to bid the project. And the project team has conference calls bi weekly, and the next professional team project call will be scheduled for Tuesday, August 22. Butch stated the next conference call we should be able to get a schedule for bidding. Now we had originally projected because we didn't know when the permit was going to be approved. We had originally projected to bid December. So this gets us out in the marketplace hopefully September October. That's that's the schedule we're looking at now. So it moved us up a couple of months for to get out there and get to bid. So that's a good thing. I wish it was a better economic climate but it's a good thing. Steve Hamet stated that Butch was just clarifying the draft permit that's out for the NPDES permit for your project is open for public comment. Butch stated just to let the board know, the permit the draft permit has been received has been provided to us in order that because they get very complicated Thrasher and staff is recommending that we have it reviewed by a environmental attorney. We have gotten an environmental attorney and engagement letter set up and he'll be reviewing that permit before it gets ripe after the public comment. So if there's anything that we may want to negotiate or have pause over, we would have the ability to do that using the environmental authorities with you. So just wanted to let you know that was going to occur very quickly in that in that span of time. Dan Guida stated that we don't believe his fees, Rogers fees will exceed \$3000 dollars? Unless this takes a twist or turn that we're not expecting so his review of it could be within Butch's authority. So that's why we haven't come back and asked permission from the Board. Butch stated so there's some strange twist occurs I will comeback next month and ask for some additional amount to cover the environmental review the attorneys review of the documents, but hopefully there isn't. Mr. Barnabei asked does there have to be a public hearing with this Board or with City Council. Butch stated that the DEP hosts public comments. They put the permit out published it and now they're hosting public comments and it's early September that the comment period is over. So there may be some response if they receive comments. Generally there are very few or no comments unless it's a real controversial project. So we haven't seen a lot of controversy regarding this project.

THURSDAY, AUGUST 10, 2023

**B) No Draw:** Ben Erste stated no, we don't have a draw this month. The only thing I have this note, is last month we had talked about some of the funding potentially being up in the air with the million dollars that we thought we were gonna get from one pot of money being split into \$500,000 for Green forgiveness and for water efficiency, we're able to get that all cleared up and able to keep the current funding scenario we have by just putting things in different buckets, but that scenario remains the same for the Board. So there shouldn't be any concern.

**C) Liability Insurance Issue:** Butch stated the Board would recall that last month, make them aware that our current liability coverage under BRIM we receive notification that they were going to limit the cases covered concerning abuse. And with regard to the other category of punitive damages they excluded punitive damages from the policy effective July one, so they were covering no punitive damages. At the time, we were confused about which way we would go and the Board asked me to look into it. I took the liberty of calling Travis Blosser at the West Virginia Municipal League and he advised me that there's a company that is up and coming and has been located in West Virginia that provides coverage and he sent me to West Virginia Corp Mr. Steve Rollins and I had a conversation with him. I was hopeful that we could a la carte this and just get coverage just for punitive damage and abuse. But apparently the insurance industry doesn't work that way. So he said that they would only provide us a new proposal so that we'd have to make a clean break from BRIM and consider WV Corp. In your handouts today I have some of the general information regarding web portal. Rick tells me that the city of New Cumberland, Rick stated that they switched to WV Corp also recently. Butch stated in a conversation with Mr. Rollins, he informed me that we could get out of our policy with BRIM on at the end of each quarter and the next opportunity for us to get out would be October 1. So without penalty we could leave BRIM and pick up with West Virginia Corp in October and pick up the coverage regarding punitive damages and abuse. I asked them to generate a proposal for us and it will be coming. I just wanted to advise the Board that there's a possible alternative that we can get the coverages back because we have only with another entity. So in our September meeting, hopefully I'll come back with a proposal that is acceptable and maybe we could strike up our policy with West Virginia Corporation and have the break on October 1, where they pick up and bring this out the door. Mr. Gribben asked do we take BRIM quarterly? Butch answered ,Yes. Mr. Gribben asked when are the payments do? Butch replied after the first of October and we've already paid them for this quarter. The abuse section wasn't completely eliminated, but they severely I think maybe one case maybe two cases a year. We've been fortunate that we've not had any punitive damages or abuse cases. Well, we don't want to do without it. So hopefully in September our September meeting, I will bring a proposal that's acceptable. Mr. Gribben asked can you let us know at that point in time, what we pay BRIM so we can kind of see what the difference is? Butch replied yes.

THURSDAY, AUGUST 10, 2023

**6) NEW BUSINESS:**

**A) Resolution: To Repair the #2 Return Activated Sludge Pump:** Brian Jurosko stated I'm asking the Board to approve payment for the repair number #2 Return Activated sludge pump. It was repaired by Service Pump and Supply the \$7,922 and that will come out of the R&R Account.

Vice Chairman, Robert Gribben made a motion to approve to repair the #2 Return Activated Sludge Pump as presented; seconded by, Board Member Joseph Barnabei, passed unanimously.

**B) Resolution: To Purchase Odor Control Carbon:** Dan Kuzma stated for our annual purchase of our ATAD control system carbon and in the board packets in front of you we did receive three quotes, the high quote from Neutralox Waste and Water was \$18,047, Jacobi came in at \$11,440.40 and General Carbon out of New Jersey historically has been a low quote and their quote is \$8,560. So we're seeking Board approval to purchase are ATAD carbon this year for \$8,560 from General Carbon, and that'll be funded through the General Fund.

Board Member Joseph Barnabei made a motion to approve the Purchase of the Odor Control Carbon as presented; seconded by, Vice Chairman Mr. Robert Gribben, passed unanimously.

**C) Employment Agreements:** Dan Guida stated the Employment Agreements need to be in Executive Session.

Board Member Joseph Barnabei made a motion to go into Executive Session; seconded by, Vice Chairman Robert Gribben, passed unanimously.

Board Member Joseph Barnabei stated that we discussed the personnel issue involving Butch Mastrantoni and a wage issue involving Dan Guida and that Mr. DeCapio will draw up the plans and we will approve that in the next meeting with the wording as it is presented; seconded by, Vice Chairman Robert Gribben, passed unanimously.